



Dear Artist,

We're excited to invite you to be involved in our annual benefit party and silent auction. This year's theme is **Garden Noir** – where wild things bloom.

Your donation of artwork for our silent auction helps raise crucial funds for SPACES to continue our mission of presenting provocative new work and creating a vital dialogue about contemporary art.

Here's how you can participate in the **Garden Noir Silent Auction**:

1. **Confirm your intent to participate:** Call or email Susan by Oct 19 at (216)621-2314 or svincent@spacesgallery.org.
2. **Select work to donate:**
 - o We can accept *up to three* pieces of art (artists with jewelry or small three-dimensional work may donate more).
 - o Physical dimensions of total donation should be no larger than 5 feet by 5 feet
 - o The market value (selling price) you determine for each donation should not exceed \$1,000.
3. **Bring in your work:** See the schedule below for drop-off dates and times.
4. **Determine pricing:** Bidding starts at 45% of the market value. Example: bidding for a \$100 piece will start at \$45.
5. **Determine your contribution:** You may choose to receive 0% (donating all proceeds to SPACES) or 20% (donating 80% of the proceeds to SPACES) of the actual selling price.
 - o If you opt for 0%, you will receive **two 9 pm tickets** to the Benefit as our thanks.
 - o If you opt for 20%, you will receive **one 9 pm ticket** to the Benefit as our thanks.

If your work sells, you will receive written notification with selling price, buyer information and a check if you requested a 20% commission within 30 days. SPACES will notify you during the week of Nov 6 if your work did not sell and you may pick up your work during this week. **Save this letter; it will be your only notification of these important dates and times.**

Need an extra ticket? Volunteer for 4 hours before the benefit and receive a 9 pm ticket.

If you have further questions or are interested in volunteering, please contact Susan at svincent@spacesgallery.org. Thank you in advance for your generosity and support of SPACES and our programs!

Sincerely,

Angelica Pozo
Board Member
Benefit Committee Member

Susan Vincent
Visitor/Communications Associate
SPACELab Coordinator

SILENT AUCTION SCHEDULE

Art drop-off dates

Sat, Oct 20 11-5:30

Sun, Oct 21 1-5

Mon, Oct 22 10:30-5:30 (*New date this year!*)

Tues, Oct 23 11-5:30

Auction Preview

Fri, Oct 26-Fri, Nov 2

Garden Noir Benefit

Sat, Nov 3

8:30-9 pm (*Special Preview for participating artists*)

9 pm-1 am Doors Open

Unsold art pick-up dates

Nov 6-11

Mon-Sat 11-5:30

Sun 1-5