

The rental rates for gallery and 3rd floor loft is based on the number of guests, space required and the amount of work required by our staff to prepare for the event. We do offer nonprofit group pricing, but SPACES' board and staff must approve all benefits and fundraisers and accompanying printed materials.

\$425 – 475	Events under 75 guests
\$476 – 575	Events between 75-100 guests
\$576 – 725	Events over 100 guests
\$625 – 825	All weddings, wedding dinners, and wedding receptions
\$700 – 925	Renting gallery and 3 rd floor front space

5 rectangular tables various sizes @ \$5 each, chairs 40 @ \$ 2 each

OTHER FEES

Staff: In addition to the rental fee, SPACES requires the presence of staff members at each event. All events require two attendants. SPACES reserves the right to add additional staff as necessary. The Event Host is to pay \$225 for SPACES Event Coordinator + gallery attendant for up to 6 hrs.

Security: SPACES does not provide security. Event Host is required to contract with a private security firm for an off-duty Cleveland police officer for the duration of their opening event. It is up to the Event Host to secure and pay for security. SPACES is not liable for any loss or damage of any items or materials brought to its premises by the Event Host or its guests.

Cleaning: The event host is responsible for set up and clean up. The gallery must be returned to its original state. SPACES reserves the right to charge a fee of \$50 for additional work.

Deposit: Payment of one-half the rental fee and the gallery attendant's fee within at least fourteen (14) business days prior to event The balance of the rental fee plus other agreed upon charges will be billed after the event.

For more information about SPACES membership contact at dschneider@spacesgallery.org or 216.621.2314.